

# Homeless Prevention Program Criteria and Examples:

- + Intake form.
- + Need an I.d. or Driver's License for everyone in the household that is old enough to have one.
- + Social Security cards on everyone in the household.
- + Supporting documentation of the crisis.
- + Crisis letter.
- + Proof of income.
- + Rental lease or mortgage papers. (Intent to rent letter from the landlord will also work)
- + Rental invoice from the landlord.
- + W-9 from the landlord.
- + Copy of the latest utility bill.

\*\*\*Must be employed and rent cannot be more than %50 of what the household monthly gross is, the household budget must reflect that the household can sustain stability with the amount of monthly income moving forward even after assistance to qualify for assistance. Also, the individual has had to exhaust all other RESOURCES (such as Liheap, Capital Township, and any other grants that help with rental, deposit, mortgage, and utility assistance). \*\*\*

## **Examples of a Crisis:**

Medical

Fire

Change in Household composition.

Loss of employment due to something that was out of an individual's control.

Loss of income (SSI, SSDI) for reasons out of the individual's control.

Reduction in hours.

